

If you have a problem with sending email from our hosting you need change the port being used to send from PORT 25 to 587.

To do this, follow the instruction for Outlook:-

\bigotimes	
Info	Account Information
Open & Export	ian@chameleonwebservices.co.uk
Save As	
Save Attachments	+ Add Account
Print	Account Settings Account Settings ~ Account Settings for this account or set up more connections. • Get the Outlook app for iPhone, iPad, Android, or Windows 10 Mobile.
Office	
Account	Add and remove accounts or change
Feedback	existing connection settings. / emptying Deleted Items and archiving.
Options	Account Name and Sync Settings Update basic account settings such as account name and folder sync settings.
Exit	Server Settings
	Update logon information, such as server name, port, and authentication settings.
	Change Profile
	Kestart Microsoft Outlook and choose a different profile.
	Image Profiles cting your Outlook experience. Add and remove profiles or change existing profile settings.

Account Settings or Manage Profiles.

Account Setting should take you to the correct location for the settings. In newer versions of Outlook you have to go to "Manage Profiles".

ſ	Account Settings		×
t	Email Accounts You can add or remove an account. You can select an a	account and change its settings.	
<u>o</u>	Email Data Files RSS Feeds SharePoint Lists Interne	et Calendars Published Calendars Address Books	
н	🛛 🥁 New 💥 Repair 😭 Change 📀 Set as Defau	lit 🗙 Re <u>m</u> ove 👚 🐥	
	Name Typ	pe ^	
	ian@chameleonwebservices.co.uk IM.	AP/SMTP (send from this account by default)	Ш
			Ш
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		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
i	Selected account delivers new messages to the following lo	ocation:	
d	ian@chameleonwebservices.co.uk\lnb	ox	
	in data file C:\Users\ianbe\\Outlook\i	ian@chameleonwebservices.co.uk.ost	
		Close	

Change Account		×
POP and IMAP Account Set Enter the mail server setti	<b>ttings</b> ngs for your account.	
User Information		Test Account Settings
Your Name:	lan Bevis	We recommend that you test your account to ensure that
Email Address:	ian@chameleonwebservices	the entries are conect.
Server Information		To at A second Cattings
Account Type:	IMAP 🗸	lest Account Settings
Incoming mail server:	mail.chameleonwebservices.	Automatically test account settings when Next is clicked
Outgoing mail server (SMTP):	mail.chameleonwebservices.	
Logon Information		
User Name:	ian@chameleonwebservices	
Password:	*****	
	emember password	$\mathbf{T}_{\mathbf{r}}$ , $\mathbf{r}_{\mathbf{r}}$
Require logon using Secur (SPA)	re Password Authentication	More Settings
		< Back Next > Cancel Help

CLICK on "More Settings" and this will open up the settings related to the mailbox.

Go to the "Advanced TAB"

e	r Information Test Account,
u	Internet Email Settings X
12	General Outgoing Server Advanced
r	Server Port Numbers
c	Incoming server (IMAP): 143 Use Defaults
2	Use the following type of encrypted connection: None
r	Outgoing server (SMTP): 25
g	Use the following type of encrypted connection: None
e	Server Timeouts
s	Short Long 2 minutes
l	Folders
	Root folder path:
	Sent Items
	Do not save copies of sent items
	Deleted Items
	Mark items for deletion but do not move them automatically
	Items marked for deletion will be permanently deleted when the items in the mailbox are purged.
	Purge items when switching folders while online
	OK Cancel

The Incoming Mail port should be 143

The Outgoing Mail port should be 587 and by default it is 25

Change the Outgoing port from 25 to 587

ser	Information Test Account	t S
bu	Internet Email Settings X	h
ma	General Outgoing Server Advanced	e
en	Server Port Numbers	+
cc	Incoming server (IMAP): 143 Use Defaults	L
ice	Use the following type of encrypted connection: None	ai e
u	Outgoing server (SMTP): 587	I
Dg	Use the following type of encrypted connection: None	I
se	Server Timeouts	
as	Short Long 2 minutes	P
	Folders	
	Root folder path:	I
	Sent Items	I
	Do not save copies of sent items	I
	Deleted Items	
	Mark items for deletion but do not move them automatically	
	Items marked for deletion will be permanently deleted when the items in the mailbox are purged.	ľ
	Purge items when switching folders while online	I
	OK Cancel	

Click "OK":-

	Click "NEXT"	and	the	test	will	function:-
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Change Ac	count					×
Outlook is	s testing the acc	count settings you enter	ed.	Clo	op	12
Tasks Tasks Log Seno	Errors onto incoming d test email mes	mail server (IMAP) sage	Status In Progress		i test j	your account to ensure that
					: acco	unt settings when Next
Logon Ini User Nam Password	formation e: : :	ian@chameleonw ★********* ✓ Remember password Secure Password Authen	ebservices	Mail to keep of	fline: All	unt settings when Next

The test will check incoming and outgoing mail.

lasks	Status
🖌 Log onto incoming mail server (IMAP)	Completed
Send test email message	Completed

You need to have "Completed" on both tests for full functionality.