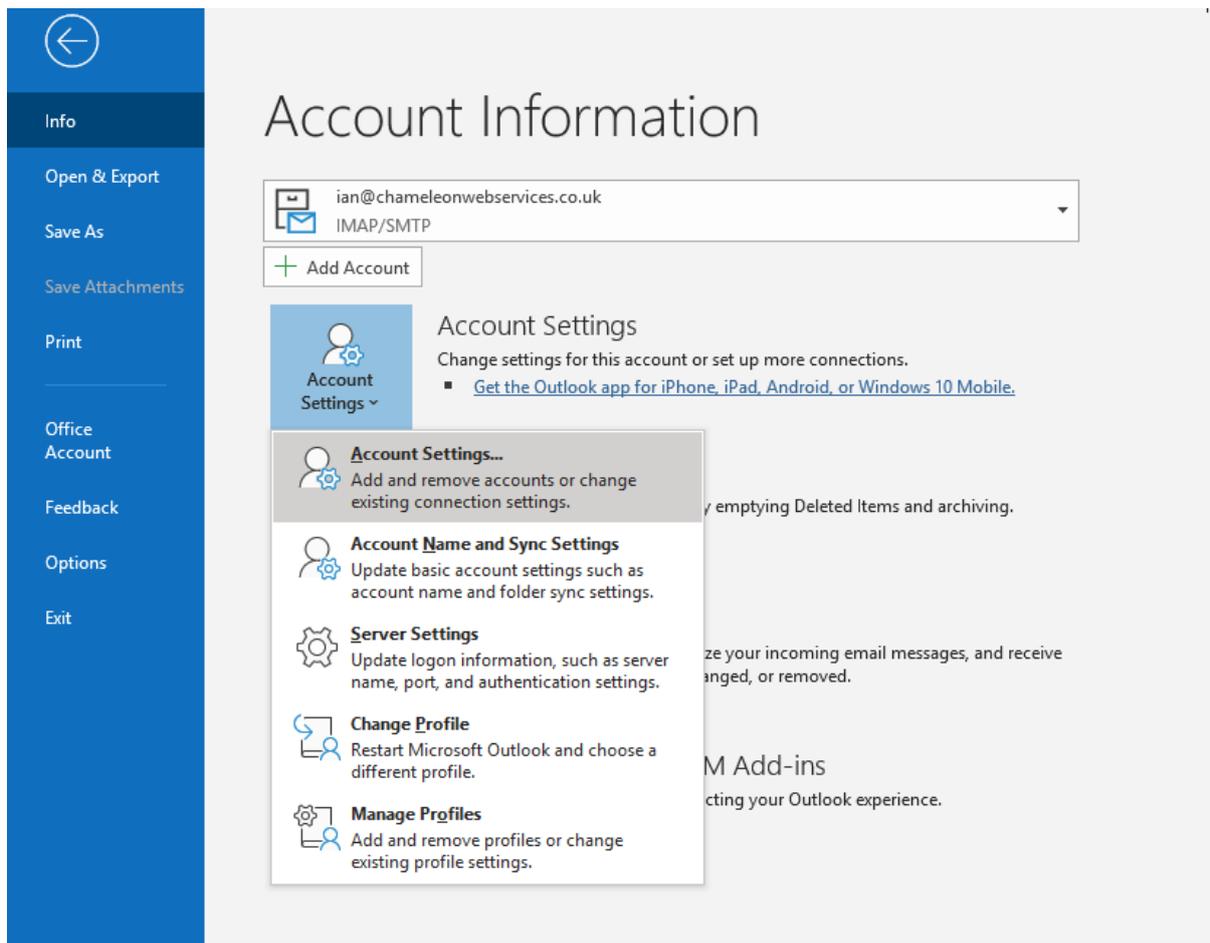


If you have a problem with sending email from our hosting you need change the port being used to send from PORT 25 to 587.

To do this, follow the instruction for Outlook:-



Account Settings or Manage Profiles.

Account Setting should take you to the correct location for the settings. In newer versions of Outlook you have to go to "Manage Profiles".

## Account Settings



### Email Accounts

You can add or remove an account. You can select an account and change its settings.

Email Data Files RSS Feeds SharePoint Lists Internet Calendars Published Calendars Address Books

New... Repair... Change... Set as Default Remove ↑ ↓

Name	Type
<b>ian@chameleonwebservices.co.uk</b>	IMAP/SMTP (send from this account by default)
...	...
...	...
...	...
...	...
...	...
...	...
...	...

Selected account delivers new messages to the following location:

**ian@chameleonwebservices.co.uk\Inbox**  
in data file C:\Users\ianbe\...\Outlook\ian@chameleonwebservices.co.uk.ost

Close

Change Account



**POP and IMAP Account Settings**

Enter the mail server settings for your account.



**User Information**

Your Name:

Email Address:

**Server Information**

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

**Logon Information**

User Name:

Password:

Remember password

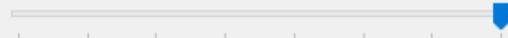
Require logon using Secure Password Authentication (SPA)

**Test Account Settings**

We recommend that you test your account to ensure that the entries are correct.

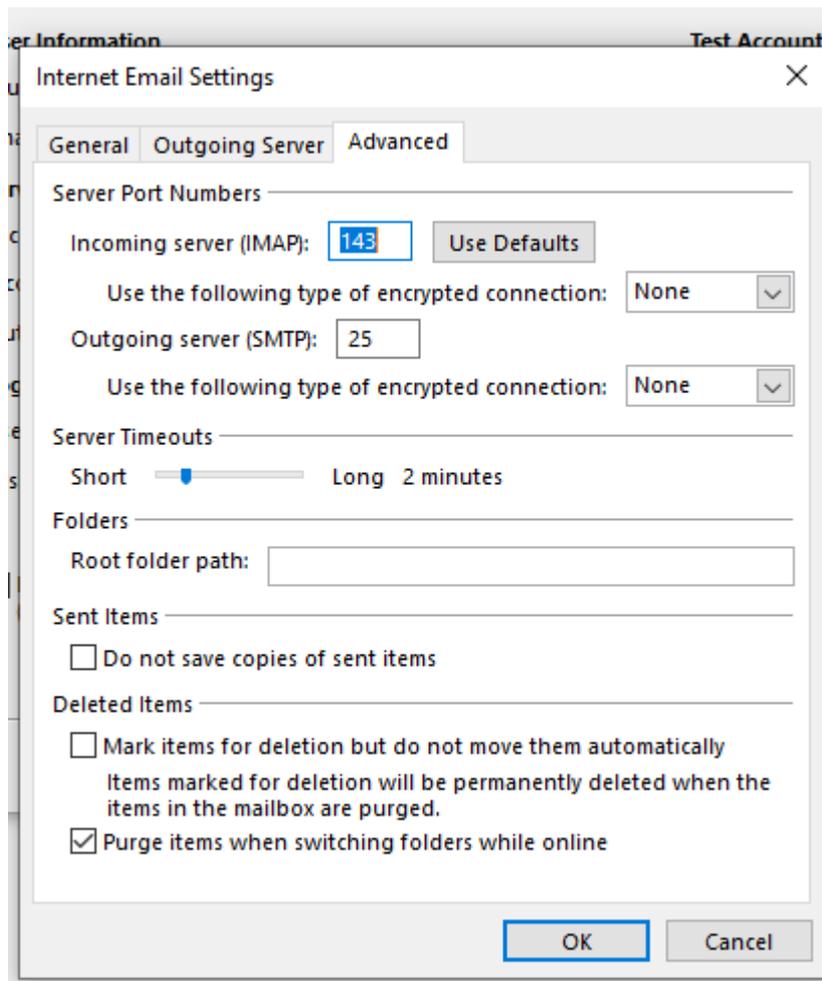
Automatically test account settings when Next is clicked

Mail to keep offline: All



CLICK on "More Settings" and this will open up the settings related to the mailbox.

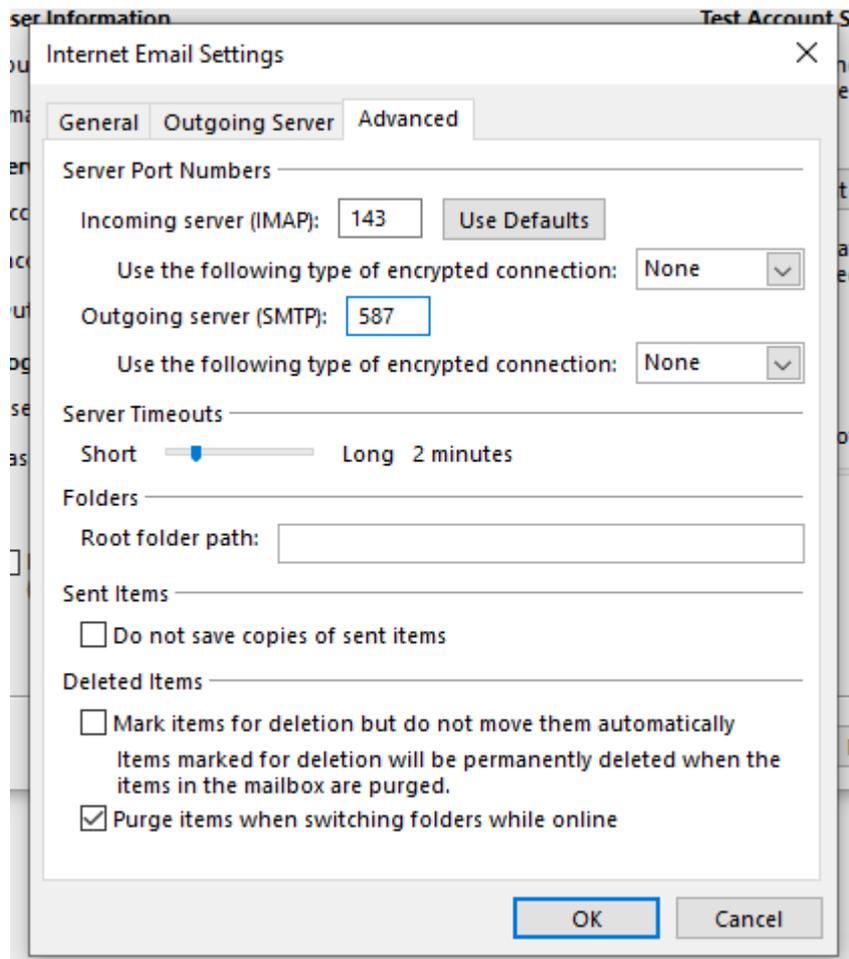
Go to the “Advanced TAB”



The Incoming Mail port should be 143

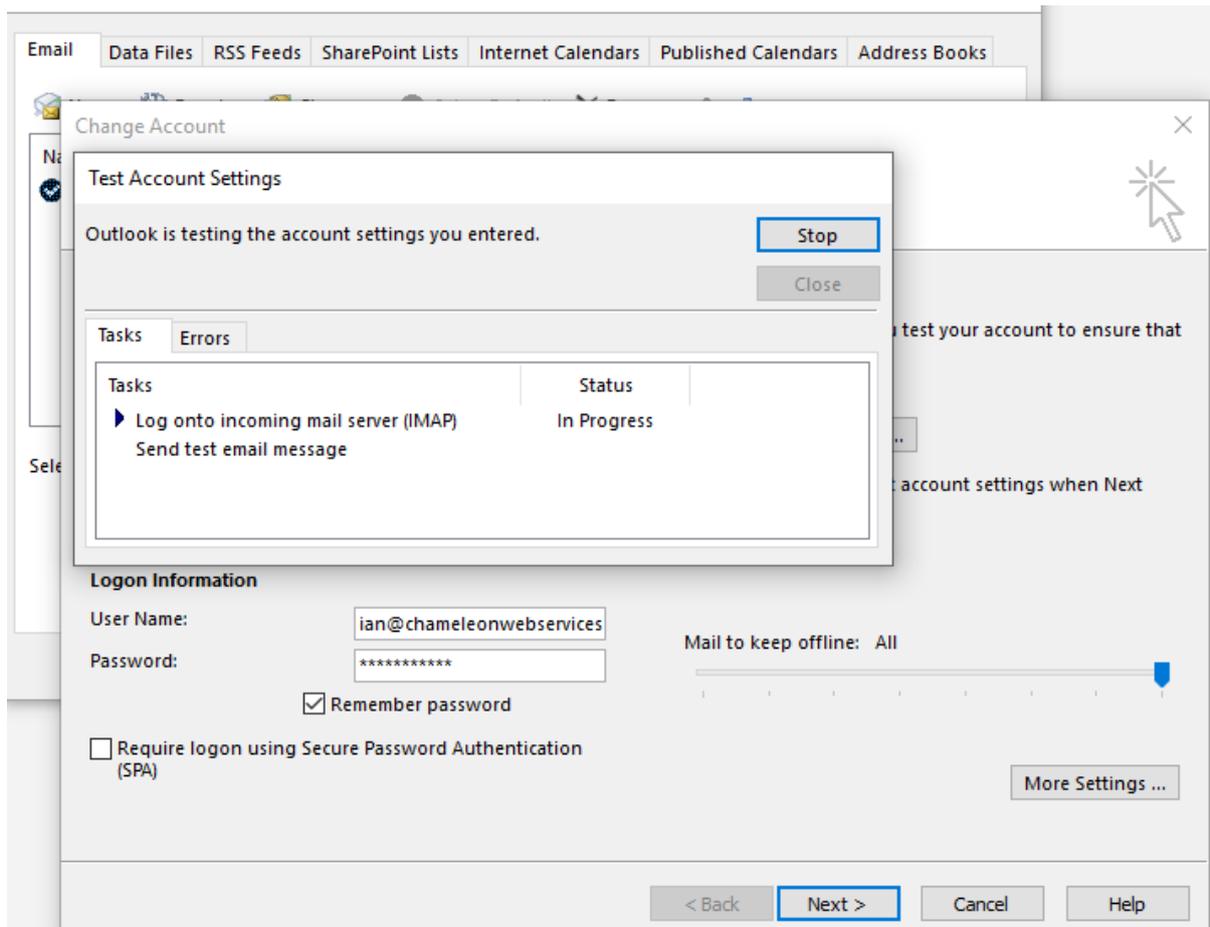
The Outgoing Mail port should be 587 and by default it is 25

Change the Outgoing port from 25 to 587

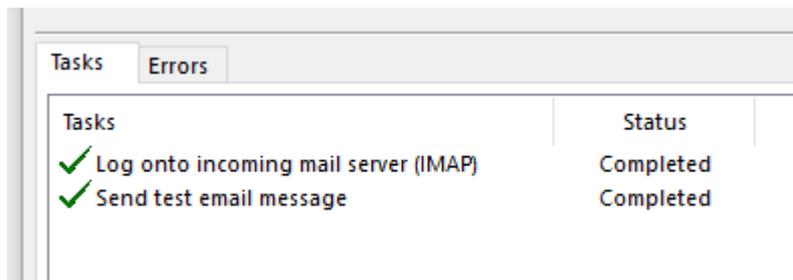


Click "OK":-

Click "NEXT" and the test will function:-



The test will check incoming and outgoing mail.



You need to have "Completed" on both tests for full functionality.